

# FINANCING SCHOOL-BASED SERVICES THROUGH MEDICAID: REIMBURSEMENT FOR ADMINISTRATIVE EXPENSES

Schools can receive Medicaid reimbursement for administrative activities that are “necessary for the proper and efficient administration of the Medicaid state plan.”<sup>1</sup> Qualifying administrative activities generally include (1) **outreach and enrollment** and (2) **administrative supports of Medicaid-eligible direct services**.<sup>2</sup>

## Outreach and enrollment services, including...



Helping families to complete a Medicaid eligibility application



Referring a family to a local Social Services Office to apply for Medicaid benefits



Informing potentially Medicaid-eligible children and families about Medicaid benefits (e.g., EPSDT services)<sup>3</sup>

## Administrative supports of direct services, including...



Scheduling or arranging transportation to Medicaid-covered services



Case management: making referrals, coordinating services, and monitoring



Arranging for (or providing) translation services to assist with accessing Medicaid-covered services

Please see the [Medicaid School-Based Administrative Claiming Guide](#) (CMS resource) for details.

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<sup>1</sup> Centers for Medicare and Medicaid Services, 2003. Medicaid School-Based Administrative Claiming Guide.

<https://www.cms.gov/research-statistics-data-and-systems/computer-data-and-systems/medicaidbudgetexpendsystem/downloads/schoolhealthsvcs.pdf>

<sup>2</sup> Medicaid and CHIP Payment and Access Commission, 2018. Medicaid in Schools.

<https://www.macpac.gov/wp-content/uploads/2018/04/Medicaid-in-Schools.pdf>

<sup>3</sup> Southeast MHTTC, 2020. Financing School-Based Mental Health Services: The Early and Periodic Screening, Diagnostic and Treatment (EPSDT) Medicaid Benefit. <https://mhttcnetwork.org/centers/southeast-mhttc/product/financing-school-based-mental-health-services-early-and-periodic>



Southeast (HHS Region 4)

MHTTC

Mental Health Technology Transfer Center Network  
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**SAMHSA**  
Substance Abuse and Mental Health  
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